Welcome to the Law Library’s Study Room Reservation System (SRRS) site! The SRRS enables Wayne Law students to reserve one of the Law Library’s 14 study rooms online through the library’s home page: http://www.lib.wayne.edu/law/.

Study rooms are available for use only by Wayne Law students and the Law School. Requests from individuals holding “Guest” library cards or individuals from other WSU programs will not be honored.

When reserving and using study rooms in the Law Library, we ask that Wayne Law students follow these guidelines:

- **Reservations.** Students may reserve a study room for a period of up to 3 hours and may extend a reservation if the room has not already been reserved by another student. Study rooms may be reserved up to 1 week in advance of the date of use.

- **Late Arrivals.** Study rooms will be held for 20 minutes from the start time of the reservation. After 20 minutes, the reservation will be cancelled and the study room made available to other students.

- **Study Room Keys.** A valid WSU OneCard is required to check out the key to a reserved study room. Study room keys are distributed at the Circulation Desk and may not leave the Law Library. The replacement of lost or unreturned keys is the responsibility of the student who checked out the study room. The fee for a lost key is $45.00.

- **Late Departures.** A fine of $1.00 will be assessed for each hour a study room key is past due. The fine will attach to the library account of the student whose OneCard was used to check out the study room key.

- **Tools.** Each study room is equipped with a whiteboard. Please ask Circulation Desk staff for dry markers and erasers at the time you check out
the key to the study room and return these items when your reserved time has expired.

- **Food and Drink.** Students are welcome to bring drinks in securely covered containers into study room. Small, packaged snack items (candy/protein bars, chips, cookies, crackers) are allowed. Sandwiches, soups, salads, pizza (anything “discoverable” after you have left the room) are *not*.

- **Conduct.** WSU Library System Standards of Behavior apply to the use of study rooms: [http://www.lib.wayne.edu/info/policies/behavior.php](http://www.lib.wayne.edu/info/policies/behavior.php). Please refrain from activities and sound levels that are disruptive to others.

- **Questions, Problems, Concerns.** If you are in the Law Library, please come over to the Circulation Desk and the staff on duty will be very happy to assist you. If you are not on campus, please contact Mary Bonk, Supervisor of Law Access Services & Operations at mbonk@wayne.edu or 313-577-6177.

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